ACC

Create an Account

NOTE: If you already have an ACC Student Id Number (S number), no need to re-apply!

To find S Number go to www. arapahoe.edu ⟶ Click "myACC" ⟶ Select "Lost Student Number"

Parents and Guardians! Be sure to complete these steps <u>with</u> your student.

STEP 1

1. Go to www.arapahoe.edu ⟶ Click "Apply Now" ⟶ Click "Apply Now" again

2. Create an account ⟶ Select "Not registered yet? Create an account."

3. Enter **full legal first and last names.** (Fields with a ***red asterisk*** * are required.)

4. When do you want to start attending college? ⟶ Fall or Spring of the appropriate year (ex: Fall 2019)

5. Finish your profile by providing a password & a password recovery question. ⟶ **Click Create Account**
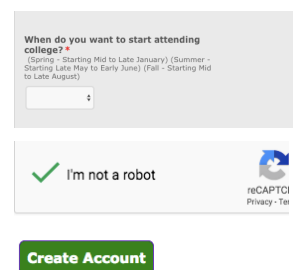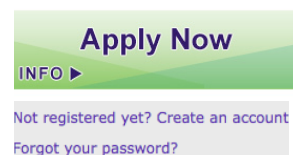
WAIT! YOU ARE NOT FINISHED.

COMPLETE THE SECOND STEP OF THE APPLICATION

Apply Now
INFO ▶
Not registered yet? Create an account
Forgot your password?

When do you want to start attending college? *
(Spring - Starting Mid to Late January) (Summer - Starting Late May to Early June) (Fall - Starting Mid to Late August)

✓ I'm not a robot
reCAPTCHA
Privacy - Te

Create Account

STEP 2

6. Now you must **Verify your Account**

7. Log into the email you provided to create your account ⟶ Find email from an Arapahoe Community College Admissions staff member (ex: @arapahoe.edu)
(Be sure to check your Spam Folder – Gmail email goes directly to spam)

8. Open the email ⟶ Click the email's provided "<u>Confirm Now</u>" link. (**Do NOT click on any Google auto-generated acceptance buttons, they will not work**)

9. Your account is now activated ⟶ **Log In** (You may need to refresh your browser.)

COMPLETE THE THIRD STEP OF THE APPLICATION —

ACC Account - ACTION NEEDED

✉ **ACC Account Activation**
Arijana Jaksic

Confirm Now

Account Activated
Your account is now activated. Please Log In to complete your application.

Apply to ACC

STEP 3

10. In "Next Steps" ⟶ click the **words** "Start an Application"

11. Select an application to complete (ex: Fall 2019) ⟶ "Complete Selected Application"

12. Fill out the seven (7) required sections of information. ⟶ "Save and Continue" ⟶ Fill out the remaining information required.

- **Contact Information:**
    - Your information should be auto-populated except for mailing information

- **Academic Plans:**
    - What semester do you plan to begin classes? ⟶ Select fall or spring of appropriate year (ex: Fall 2020).
    - What is your current goal for community college? ⟶ Take college courses while I'm still in high school
    - Which campus do you want to attend? ⟶ Choose ACC Littleton Campus (even if you attend at your high school)
    - What academic area do you plan to study? ⟶ Select a program of interest. (This can be changed later)

- **High School Information** ⟶
    - School Name ⟶ Enter school name
    - Enter Country & City ⟶ Click Search
        - Under results found ⟶ Choose your high school and select it

    DO NOT type anything in the "Unlisted School Name and Address" box
    - Have you or will you earn a high school diploma or High School Equivalency ⟶ Yes
    - Month you earned or <u>anticipate</u> earning your Diploma or High School Equivealency? ⟶ Select Month
    - Year you earned or <u>anticipate</u> earning your Diploma or High School Equivealency? ⟶ Select Year

- **Student Type**
    - Are you a student at another college and will only attend as a visiting summer student? ⟶ No
    - Did/will you graduate or earn a high school equivalency before you plan to begin classes? ⟶ No, I am a current high school student who will not graduate prior to the semester for which I am applying (aka concurrent enrollment student)
        Save & Continue

☐ **2. Start an Application**

Application Listing

Start a new Undergraduate Application

- **Citizenship Status** ⟶ Enter citizenship information

  U.S. Citizens: Social Security Number is Required
  U.S. Citizenship is not required to apply

- **In-State Classification** ⟶

    - Do not change the pre-calculated option of Under 23
    - Have you attended a Colorado High School for three years and been admitted or will be admitted to a Colorado higher education institution within 12 months of your graduation/GED completion? ⟶ Select appropriate answer

- **Military Status**

    - Select a Military status (you may leave blank)

- **Gender/Selective Service**

    - Select an answer

- **Ethnicity**

    - Select an answer (You may leave blank.)

- **Race Selection**

    - Select an answer (You may leave blank.)

- **Supplemental Information**

    - Answer the provided questions in the application (you may leave blank)

  Save and Continue

- **College Opportunity Fund (COF)**
    - Do you allow us to create a College Opportunity Fund Account? ⟶ Yes, apply on my behalf

  (If you choose no and a school district is paying for your courses, you will be responsible to pay the full amount of the COF)

- **Certification** ⟶
    - Do you certify the following? ⟶ Yes
    - Student Signature (Type your Name)
    - Signature Date

  APPLICATION COMPLETE!

Applications are usually processed within three business days. Once your application has been processed, you'll receive an acceptance letter to the email address you provided on your application.

Your acceptance letter will provide:

- Your Student ID Number (S#); which will also display on your application account in a few minutes.
- Your Student Email Address
- Information to help you navigate your way to success!

Make sure to submit a completed Concurrent Enrollment College Agreement form and satisfy all course prerequisites.

Welcome to ACC!

Need Help?

Tech Support:
phone: 303.797.4222 or
1-888-800-9198
Email: admissions@arapahoe.edu

ACC Concurrent Enrollment:
Email: acc.ce@arapahoe.edu